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BOARD OF TRUSTEES:

Anne M. Seago, President
Julio Quan, Vice President
John R. (Jack) Connelly, Jr., Trustee
Lillian Hunter, Trustee
Wayne Williams, Trustee

MINUTES
March 21, 2012

CALL TO ORDER

President Anne Seago called the March 21, 2012 Regular Board Meeting to order at 5:40 p.m. The meeting was held at the Wheelock Library, 3722 N. 26th, Tacoma.

ATTENDANCE

Library Board: President Anne M. Seago, Trustee John R. (Jack) Connelly, Jr., and Trustee Wayne Williams. Vice President Julio Quan and Trustee Lillian Hunter were not present.

Library Staff: Library Director Susan Odencrantz, Business Manager Lynn Uglick, Fern Hill and South Tacoma Branch Manager Janet Myers, AFSCME Chair/Library Assistant Angelo DeFazio, Temporary Replacement Confidential Secretary Karen Meyer, Community Relations Officer David Domkoski, Main Library Manager Nathan Bomer, Wheelock Branch Manager Cheryl Towne, and Tech Services Manager Carolyn Goolsby.

City of Tacoma: Michael Brock, City of Tacoma Labor Negotiator.

Public: Jennine Trachier, Don Lacky, and Susan Connolly.

APPROVAL OF MINUTES

Trustee Connelly moved and Trustee Williams seconded to approve the Minutes of the February 15, 2012 Board Meeting. Motion carried.

CONSENT ITEMS

RESOLVED, That the Board does hereby approve Consent Item #1, as presented.

1. Financial Report for February 2012
   Trustee Connelly moved and Trustee Williams seconded to approve Consent Item #1 for February 2012.

   Director Odencrantz gave an update on the budget. The projected cost for the health care benefits were higher than the actual cost in both 2011 and 2012. The City departments were notified of the difference between th eprojected and the actual cost; but the Library was not.
   Motion carried.

RESOLVED, That the Board does hereby approve Consent Items #2 and #3, as presented.

2. HR Report for February 2012
3. Circulation Summary for February 2012
   Trustee Connelly moved and Trustee Williams seconded to approve Consent Items #2 and #3 for February 2012. Motion carried.

PAYMENT OF BILLS
RESOLUTION 12007: PAYMENT OF BILLS PER VOUCHERS –

AUTHORIZATION RESOLVED, That the Board does hereby authorize the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

Trustee Connelly moved and Trustee Williams seconded. Following a vote, Resolution 12007 passed.

RESOLUTION 12008: RATIFY RECURRING MONTHLY EXPENDITURES – APPROVAL

RESOLVED, That the Board does hereby approve and ratify the February 2012 payments for City of Tacoma services provided to the Tacoma Public Library as presented.

Trustee Connelly moved and Trustee Williams seconded. Following a vote, Resolution 12008 passed.

AUDIENCE TO THE PUBLIC (None)

EXECUTIVE SESSION To Discuss Labor Negotiations

At 5:50 p.m. the Board voted to adjourn to conduct an Executive Session to discuss labor issues, and to reconvene no later than 6:10 p.m.
At 6:10 p.m. the Board extended Executive Session to 6:15 p.m.
At 6:20 p.m. the Board reconvened Open Session.

UNFINISHED BUSINESS (None)

NEW BUSINESS

RESOLUTION 12009 : APPROVAL - LABOR AGREEMENT BETWEEN TACOMA PUBLIC LIBRARY AND THE WASHINGTON STATE COUNCIL OF COUNTY AND CITY EMPLOYEES (AFSCME--LOCAL 120L) FOR THE PERIOD JANUARY 1, 2011 THROUGH DECEMBER 31, 2014;

Now, therefore, be it resolved by the Board of Trustees of the Tacoma Public Library that the Board does hereby approve the proposed Labor Agreement by and between the Tacoma Public Library and the Washington State Council of County and City Employees (AFSCME Local 120) Tacoma Public Library employees for the period January 1, 2011 through December 31, 2014.

Trustee Connelly moved and Trustee Williams seconded. President Seago thanked all negotiators for their work on the contract. Following a vote, Resolution 12009 passed.

RESOLUTION 12010: REQUEST APPROVAL FOR THE CONTRACT EXTENSION WITH WEST COAST INDUSTRIES FOR CARPET CLEANING SERVICES UNDER TPL SPECIFICATION #100401 AT OUR SEVEN TACOMA PUBLIC LIBRARY BRANCHES AND THE MAIN LIBRARY FOR THE SECOND ADDITIONAL PERIOD MAY 1, 2012 THROUGH APRIL 30, 2013 AT A COST OF $21,238. - APPROVAL

RESOLVED, That the Board does hereby approve and authorize the contract extension with West Coast Industries for carpet cleaning services under TPL specification #100401 at our seven Tacoma Public Library branches and the Main library for the second additional period May 1, 2012 through April 30, 2013 at a cost of $21,238 as presented.

Trustee Connelly moved and Trustee Williams seconded. Following a vote, Resolution 12010 passed.

RESOLUTION 12011: Request Approval for the Contract WITH PHILADELPHIA INSURANCE COMPANIES – USING KRIS LAWRENCE OF PROPEL INSURANCE - MARCH 1, 2012 THROUGH MARCH 1, 2013 – (WITHOUT EARTHQUAKE COVERAGE) AT A COST OF $54,877.

RESOLVED, That the Board does hereby approve the contract with Philadelphia Insurance Companies (Agent Kris Lawrence – Propel Insurance) for coverage from March 1, 2012 through March 1, 2013 (without earthquake coverage) at a cost of $54,877.

Trustee Williams moved and Trustee Connelly seconded. Earthquake coverage for $10,000,000 cost $3,089 in 2010. Earthquake coverage for only $2,000,000 cost $26,044 in 2011. Due to the difficult economic situation, earthquake coverage was dropped in 2011. Following a vote, Resolution 12011 passed.

RESOLUTION 12012: AUTHORIZATION TO DECLARE ITEMS FOR SURPLUS – APPROVAL

RESOLVED, That the Board does hereby declare as surplus to the needs of the Tacoma Public Library, the items as listed and on Attachment "X".

Trustee Connelly moved and Trustee Williams seconded. Following a vote, Resolution 12012 passed.

RESOLUTION 12013: AUTHORIZATION TO DECLARE SURPLUS ITEMS FOR SALE OR TO RECYCLING– APPROVAL

RESOLVED, That the Board does hereby authorize the Library Director or her designee to consign for sale the surplus items listed on the attached documents to be auctioned at the earliest date, or sent to recycling.

Trustee Connelly moved and Trustee Williams seconded. Following a vote, Resolution 12013 passed.

RESOLUTION 12014: ADMINISTRATIVE POLICY 10.20 – PROBLEM PATRONS – REVISION APPROVAL
REMOVE THIS POLICY AS IT HAS BEEN REPLACED BY POLICY 10.49.1 – RULES OF BEHAVIOR

Resolved, That the Board does hereby authorize and approve the removal of Policy 10.20 – Problem Patrons as it has been replaced by Policy 10.49.1 – Rules of Behavior.

Trustee Connelly moved and Trustee Williams seconded. Following a vote, Resolution 12010 passed.

RESOLUTION 12015: ADMINISTRATIVE POLICY 10.41 – DAMAGED DISCHARGED ITEMS – REVISION APPROVAL

Resolved, That the Board does hereby authorize and approve the revision of Policy 10.41 – Damaged Discharged Items as it has been presented**.**

Trustee Williams moved and Trustee Connelly seconded. Following a vote, Resolution 12015 passed.

RESOLUTION 12016: REQUEST TO ACCEPT THE SECOND DISTRIBUTION OF $320,000 OF THE "1990 BERGER TRUST" AND ITS DEPOSIT INTO COST CENTER 850400 (WITHIN FUND 1200).

RESOLVED, That the Board of Trustees does hereby Accept the Second Distribution of $320,000 of the "1990 BERGER TRUST" and its deposit into Cost Center 850400 (within fund 1200).

Trustee Williams moved and Trustee Connelly seconded. President Seago stated that all business books should be purchased with the Trust money as opposed to the regular budget money. More discussion will follow in April regarding how to spend the Berger Trust funds. Following discussion and a vote, Resolution 12016 passed.

RESOLUTION 12017: DONATION – ACCEPTANCE –
Lucille Madson

NOW, therefore, be it resolved, by the Board of Trustees of the Tacoma Public Library that the Board does hereby accept the generous donation from Lucille Madson of $50.00 to the Kobetich Branch Library for the purchase of books. The money will go into the 1200 Trust Fund, Cost Center 850200 per the donator's request.

Trustee Connelly moved and Trustee Williams seconded. Following a vote, Resolution 12017 passed.

DIRECTOR'S REPORT

The steps for adopting a new strategic plan for Tacoma Public Library will begin Saturday, March 24, 2012 from 9 a.m. to noon in the Board room at the Main Library. The first step in this process will be to assemble the Trustees' ideas about the core values and use the core values to construct the mission and vision statements. Additionally, City Manager Broadnax suggested that Tacoma Public Library review San Antonio Public Library's strategic planning process and outcome. (The Trustees all have copies of this plan which is quite comprehensive. San Antonio Public Library hired a consultant to assist them in the process.)

Director Odencrantz announced that Tacoma Public Library will be a sponsor of the Youth and Family Summit to be held on Saturday, April 28th at Lincoln High School. The Summit was conceived by Dr. Dexter Gordon from the University of Puget Sound and is a partnership of UPS, the Tacoma Public School District, Tacoma 360, REACH, and now the Library. This all-day event will be attended by 1100 students and parents. The entire StoryLab (the digital media center) will be disassembled, moved to Lincoln

High School, set up for the day as a “news room” for the event, then disassembled, moved back to the Main Library, and finally reassembled. This is a huge project for us, but we see a wonderful opportunity to participate in this important event.

CRO David Domkoski described how the “news room” will function. Teams of student reporters will interview the participants at the Summit, and those interviews will be processed at the “news room” digital media center. Facebook and Twitter will also be used in the “news room” during the event.

Additionally, the Library will sponsor two programs at the Summit. Teens can write and record Hip Hop music in which the themes are subjects important to our community. The Fab Five and Hip Hop poetry artist Josh Rizeberg will instruct the students in writing socially responsible lyrics, and the music instruction will be done in the digital media lab with staff from the Library.

The second program will feature the Beautiful Angle. They will show students how they use simple but powerful graphic art to communicate a message. This is known as Artivism (Art plus Activism). During the day, we will be filming our activities at the Summit for a “documentary”. We will be able to use it to report to the Paul Allen Family Foundation (our primary funder for the digital media lab). The documentary may be used in our search for more grants.

CRO David Domkoski also gave an update for the Tacoma Reads program. We are reading W.P Kinsella’s *Shoeless Joe* which is the basis of the movie, *Field of Dreams*. The movie will be shown free of charge at the Grand on April 9.

A Vision Board Workshop with Kathy Brassil "If you build it, they will come...” Vision Board Collages are a powerful, creative, and FUN experience that are designed to get you inspired to create amazing things in your life. Using pictures, words, colors, textures and symbols you will create a visual reminder of what you want to have, be, do, or bring into your life now and in the coming year. You will leave with a very personal piece of art that reminds you of your goals, motivates and inspires, and speaks to you each time you see it. Participation is on a space-available basis. This three-hour is workshop appropriate for families (children ages 8 and older). The workshops will be held at Moore Library Saturday, April 14 @ 1 p.m.; Swasey Library Saturday, April 21 @ 10:30 a.m.; Main Library Sunday, April 22 @ 1:30 pm.; and Wheelock Library Saturday, April 28 @ 1 p.m.

Monday, April 23 at Main - Jon Wells book, *Shipwrecked: A Peoples' History of the Seattle Mariners* asserts that poor management and shortsighted ownership kept a team with three first-ballot Hall of Fame players, each in the prime of his career, from reaching the World Series. In "Shipwrecked," Jon Wells, a baseball writer and publisher who has covered the team for more than fifteen years, Wells details every misstep by the Mariners during the team’s 35-year history. But wait, there’s hope! Can General Manager Jack Zduriencik bring in enough young talent to make this club a contender again, as he did for the Milwaukee Brewers? The discussion may possibly be controversial and definitely entertaining.

Monday, April 30 – Dan Wilson author of *Robopocalypse* will give a talk in the Olympic Room of the Main Library at 7 p.m. In this terrifying tale of humanity’s desperate stand against a robot uprising, Wilson has written the most entertaining sci-fi thriller in years.

Not far into our future, the dazzling technology that runs our world turns against us. Controlled by a childlike—yet massively powerful—artificial intelligence known as Archos, the global network of machines on which our world has grown dependent suddenly becomes an implacable, deadly foe. At Zero Hour—the moment the robots attack—the human race is almost annihilated, but as its scattered remnants regroup, humanity for the first time unites in a determined effort to fight back. This is the oral history of that conflict, told by an international cast of survivors who experienced this long and bloody confrontation with the machines. Brilliantly conceived and amazingly detailed, Robopocalypse is an action-packed epic with chilling implications about the real technology that surrounds us.

Finally, Director Odencrantz updated the Trustees on the implementation of the new Integrated Library System (integrated software system). It is on schedule and on budget. The Board should expect to see resolutions that propose changes to our policies as we increasingly see opportunities that the ILS will give us to better serve our public.

TRUSTEES' REPORT

President Seago thanked Trustee Williams for his work on the Strategic Plan already and asked him to lead the meeting on Saturday.

ADJOURNMENT

Following proper motion, the meeting adjourned at 6:45 p.m. The next Board Meeting will be held on April 18, 2012 at 5:30 p.m. at the South Tacoma Library, 3411 S. 56th.

ANNE M. SEAGO
President
Tacoma Public Library Board

SUSAN L. ODENCRANTZ
Library Director and Secretary to the
Tacoma Public Library Board