

BOARD OF TRUSTEES:

Anne M. Seago, President
Julio Quan, Vice President
John R. (Jack) Connelly, Jr.,
Trustee
Lillian Hunter, Trustee
Wayne Williams, Trustee

MINUTES
April 18, 2012

CALL TO ORDER

President Anne Seago called the April 18, 2012 Regular Board Meeting to order at 5:40 p.m. The meeting was held at the South Tacoma Library, 3411 S. 56th, Tacoma.

ATTENDANCE

Library Board: President Anne M. Seago, Trustee Wayne Williams and Trustee Lillian Hunter were present. Trustee John R. (Jack) Connelly, Jr. was present until 6:35 p.m. Vice President Julio Quan Trustee was not present.

Library Staff: Library Director Susan Odenchantz, Business Manager Lynn Uglick, Fern Hill and South Tacoma Branch Manager Janet Myers, AFSCME Chair/Library Assistant Angelo DeFazio, Human Resources Manager Kathleen Earl, Temporary Replacement Confidential Secretary Karen Meyer, Community Relations Officer David Domkoski, and Teen Librarian Sara Sunshine Holloway.

City of Tacoma: Michael Brock, City of Tacoma Labor Negotiator and Conor McCarthy, Assistant Division Manager Real Property Services.

Public: Jennine Trachier, Don Lacky, Principal Kelly Evans (Sheridan Elementary School of International Language), John and Jordan Levi, Suzanne Martin (Pacific Avenue Business District), Artist Cathy Moeller, Artist Jackie Vlasak, Rana Nelson, Saleen Nelson-Blouck, Wally, Lisa, and Cheyenne Widencamp, and Mira and Shirlisa Steele.

PRESENTATION OF MOSAIC DONATION TO MOORE LIBRARY

John Levi explained how four organizations sponsored two mosaics to be placed in different locations on the Eastside. One of the two locations will be at the Moore Library. The mosaic which depicts Mount Rainier and northwest wildlife will be hung on the outside entry way at Moore. Artist Jackie Vlasak explained the process of making the mosaic and showed a PowerPoint presentation of the artists and students working together on it.

President Seago and Director Odenrantz gave a certificate of appreciation to each of the students and artists who worked on the project and to each organization which partnered together to complete the mosaic. The organizations were Sheridan Elementary School of International Language, Communities in Schools of Tacoma, Pacific Avenue Business District, and Tacoma Neighborhoods Together which is sponsored by the Cross District Association.

APPROVAL OF MINUTES

Trustee Williams moved and Trustee Hunter seconded to approve the Minutes of the March 21, 2012 Board Meeting. Motion carried.

PRESENTATION OF STORYLAB UPDATE BY SARA HOLLOWAY

StoryLab grows steadily in popularity and usage offering an outlet for creativity and mentoring to youth. Many of the young people who use the digital media lab are 'At Risk'. The Summer Reading Program Collaborative offered a 2012 Teen Video Challenge. One young man who uses the StoryLab decided to enter the contest. Khongkham Tyler Irwin (Teeler) mixed music and designed the video by himself and won unanimously. He was awarded \$275 as first prize.

Our StoryLab has gained national attention. It was seen by the ALA pre-conference coordinator for the Young Adult Services. She has asked our Library to send two staff people to do a pre-conference workshop at the ALA Annual Summer Conference on our StoryLab. This will give us national exposure and is even more amazing since we have not renewed our ALA certificates due to budget cuts.

Director Odenrantz added that we will move the StoryLab to Lincoln High School on Saturday, April 28th. The StoryLab will be used as a "news room" for the entire Summit. We will be there the entire day. We will also provide a program that teaches teens how to create a message that can be heard. Beautiful Angles will teach this class. There will be over 600 students and over 600 adults. Our intent is to demonstrate how a digital media lab teaches students to communicate.

PRESENTATION UPDATE ON SALE OF DR. MARTIN LUTHER KING AND SWAN CREEK LIBRARIES BY CONOR MCCARTHY, ASSISTANT DIVISION MANAGER REAL PROPERTY SERVICES, PUBLIC WORKS DEPT.

The Board recommended in December that the City of Tacoma sell the properties because they had been vacant for a year and, because deferred maintenance and budget issues would continue. The recommendation was taken to the City's Public Safety, Human Services, and Education Committee, and the committee agreed to sell the properties in a way that would benefit the community. The City will be soliciting proposals to purchase the property and will consider price and fit for the neighborhood. Proposal criteria were given to the Neighborhood Councils where the libraries are located to gather input. Neighborhood Councils were asked to select a member from either the Neighborhood Council or the neighborhood community to be on the selection advisory committee. Both locations will have a "For Sale" sign. Neighbors within 1,000 feet of each library will receive a postcard that puts them on notice that the property will be sold. Proposals will include what the prospective owners plan to do with the property. Part of the agreement will be that the new owners will have to do whatever they proposed in the RFP for at least five years. Conor McCarthy will forward information to Director Odenrantz who will forward it to the Board as it comes.

Trustee Williams asked if the postcard will include that the criteria will involve more than just price and include the welfare of the community. Assistant Division Manager McCarthy said that it would state that the criteria would include price, the goals of the community, and the goals of the City.

Swan Creek was appraised at \$400,000 and Martin Luther King at \$660,000. The appraised value will be the minimum acceptable bid because the City cannot accept less than fair market value. Only 40 points will be allotted to the amount of the offer to purchase. The remaining 60 points will be allotted to how well the proposed goals for the property align with the goals of the neighborhood, the City's goals of safe, clean, and attractive community, and the City's planning and economic goals. Director Odenrantz will be on the selection committee as the Library stakeholder along with a neighborhood stakeholder and one or two City staff working collaboratively to score the proposals.

Trustee Connelly asked, "Ultimately, where will the money go?" Assistant Division Manager McCarthy said, "It's an upper level decision." President Seago stated that her understanding is that the committee makes recommendations and the City Council makes the ultimate decision on the sales and on where the money goes.

CONSENT ITEMS

RESOLVED, That the Board does hereby approve Consent Item #1, as presented.

1. Financial Report for March 2012

Trustee Connelly moved, Trustee Hunter seconded, and the motion passed.

RESOLVED, That the Board does hereby approve Consent Items #2 and #3, as presented

2. HR Report for March 2012
3. Circulation Summary for March 2012

Trustee Connelly moved, Trustee Hunter seconded, motion passed.

PAYMENT OF BILLS

RESOLUTION 12018: PAYMENT OF BILLS PER VOUCHERS – AUTHORIZATION

RESOLVED, That the Board does hereby authorize the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

Trustee Hunter moved, Trustee Connelly seconded, motion passed.

RESOLUTION 12019: RATIFY RECURRING MONTHLY EXPENDITURES – APPROVAL

RESOLVED, That the Board does hereby approve and ratify the March 2012 payments for City of Tacoma services provided to the Tacoma Public Library as presented.

Trustee Hunter moved, Trustee Connelly seconded, motion passed.

VII AUDIENCE TO THE PUBLIC (None)

EXECUTIVE SESSION TO DISCUSS LABOR NEGOTIATIONS

At 6:28 p.m. the Board voted to adjourn to conduct an Executive Session to discuss labor issues, and to reconvene no later than 6:43 p.m.

At 6:43 p.m. the Board reconvened Open Session.

UNFINISHED BUSINESS

Strategic Plan

RESOLUTION 12026: That the Board will meet in the Board Room at the Main Library on _____ from _____ for the purpose of strategic planning.

RESOLVED, That the Board will meet in the Board Room at the Main Library on _____ from _____ for the purpose of strategic planning.

Trustee Hunter moved that we table Resolution 12026 and use www.doodle.com to find a date for the next Strategic Planning meeting. Trustee Williams seconded it. Director Odenrantz suggested that we meet in the Star Center next time **if** it is available. Otherwise, the meeting will be held in the Board Room at the Main Library. The doodle will be sent out when Vice President Dr. Quan returns. Motion passed.

NEW BUSINESS

RESOLUTION 12020: Rules and Regulations of the Board of Trustees, Article III – Meetings, Section 2 – Order of Business – Amendment

RESOLVED, That the Board does hereby Amend the Rules and Regulations of the Board of Trustees, Article III – Meetings, Section 2 – Order of Business – Amendment, as presented. (1st Reading)

Trustee Hunter moved, Trustee Williams seconded, and motion passed.

RESOLUTION 12021: Closure of all libraries on Thursday, August 23, 2012 for the annual all Staff Meeting including staff training and service awards. Approval

RESOLVED, That the Board does hereby approve the closure of all Libraries on Thursday, August 23, 2012 for the purpose of holding the All Staff Meeting at the Main Library from 9:00 a.m. to 6:00 p.m.

Trustee Hunter moved, Trustee Williams seconded, and motion passed.

RESOLUTION 12022: Approval of the Labor Agreement between Tacoma Public Library and Teamsters Local 117 for the period January 1, 2011 through December 31, 2014.

RESOLVED, That the Board does hereby approve the proposed Labor Agreement by and between the Tacoma Public Library and Teamsters Local 117 for the period January 1, 2011 through December 31, 2014.

Trustee Hunter moved, Trustee Williams seconded, and motion passed.

RESOLUTION 12023 – Request approval to amend and extend our **current** lease for Main Library – parking lot with Republic Parking Northwest for the period May 1, 2012 through April 30, 2015 - APPROVAL

RESOLVED, That the Board does hereby approve to amend and extend our current lease for Main Library – Parking Lot with Republic Parking Northwest for the period May 1, 2012 through April 30, 2015.

Trustee Hunter moved, Trustee Williams seconded, and motion passed.

RESOLUTION 12027: Request to amend the **trust fund budgets** for 2011/2012 expenditure appropriations from \$1,870,820 TO \$879,726 – APPROVAL

RESOLVED, That the Board does hereby approve to amend the Trust Fund budgets for 2011/2012 expenditure appropriations from \$1,870,820 to \$879,726.

Trustee Hunter moved, Trustee Williams seconded, and motion passed.

RESOLUTION 12024: Donation of a mosaic depicting Mount Rainier and northwest wildlife to Moore Branch through a partnership with Sheridan Elementary School of International Language, Communities in Schools of Tacoma, Pacific Avenue Business District, and Tacoma Neighborhoods Together (sponsored by the Cross District Association) – Acceptance.

RESOLVED, That the Board will accept the donation of a mosaic depicting Mount Rainier and northwest wildlife to be hung at the Moore Branch and expressed their appreciation to Sheridan Elementary School of International Language, Communities in Schools of Tacoma, Pacific Avenue Business District, and Tacoma Neighborhoods Together (sponsored by the Cross District Association) - Acceptance.

Trustee Hunter moved, Trustee Williams seconded, and motion passed.

RESOLUTION 12025: DONATION – ACCEPTANCE – CLAYNA ISABEL ROBERTSON

RESOLVED, That the Board does hereby accept the generous donation from Clayna Isabel Robertson of \$50.00 to the Wheelock Branch Library.

Trustee Hunter moved, Trustee Williams seconded, and motion passed.

DIRECTOR'S REPORT

Director Odenrantz asked CRO David Domkoski to report on the **Tacoma Reads** programs.

CRO Domkoski reported that Paul Dickson author of *The Dickson Baseball Dictionaries*; *The Joy of Keeping Score*; *Baseball Is...Defining the National Pastime*; *The Unwritten Rules of Baseball*, etc. will be at the Main Library at 7 p.m. on April 19th.

Book talk and signing with Jon Wells, author of *Shipwrecked, A Peoples' History of the Seattle Mariners* will be at the Main Library at 7 p.m. on April 23rd.

April 25th Mayor Strickland and Eric Hanberg will discuss the book, *Shoeless Joe*.

May 1st the opening of the senior exhibit of graduates from the School of the Arts will be in the Gallery at Main.

To celebrate Cinco de Mayo, a mariachi band will play at 1 p.m. at the Main Library.

TRUSTEES' REPORT

President Seago and Director Odenrantz discussed the process for the director's evaluation. President Seago asked that it be put on the agenda for next month.

Also, President Seago asked Director Odenrantz to provide a description and plan of how the Berger Trust money will be used.

Trustee Hunter thanked the Board for the work that has been done on the strategic plan and thanked the staff for the tour of the Main Library during the first meeting. She mentioned that the TPL website is too dry and needs to be inviting and welcoming. Director Odenrantz stated that it is next on our "To Do" list; but the III has taken priority. Staff members are looking at various websites and will bring some ideas back to the Board as soon as time and resources permit.

ADJOURNMENT

Following proper motion, the meeting adjourned at 7:10 p.m. The next Board Meeting will be held on May 16, 2012 at 5:30 p.m. at the Moore Library, 215 South 56th Street

ANNE M. SEAGO

President
Tacoma Public Library Board

SUSAN L. ODENCRANTZ

Library Director and Secretary to
the Tacoma Public Library Board