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BOARD OF TRUSTEES:

Julio Quan, President
Lillian Hunter, Vice President
John R. (Jack) Connelly, Jr., Trustee
Wayne Williams, Trustee
John Wallace, Trustee

AGENDA
November 14, 2012

Swasey -7001 6th Ave. - Tacoma

AGENDA

I CALL TO ORDER

II APPROVAL OF MINUTES

Resolved, That the Board approves the Minutes of the October 17, 2012 Board Meeting.

S/D/V

III CONSENT ITEMS

Resolved, That the Board approves Consent Item #1, as presented.

1. Financial Report for October 2012

S/D/V

Resolved, That the Board approves Consent Items #2 and #3, as presented

2. HR Report for October 2012
3. Circulation Summary for October 2012

S/D/V

PAYMENT OF BILLS
RESOLUTION 12088: Payment of Bills Per Vouchers – Authorization

Resolved, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 12089: Ratify Recurring Monthly Expenditures – Approval

Resolved, That the Board approves and ratifies the October 2012 payments for City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

S/D/V

IV PUBLIC COMMENTS

V PRESENTATIONS

1. **STRATEGIC PLAN – GOAL 4**
2. **SCHEDULE FOR MAIN LIBRARY**
3. **BRANCH MANAGER'S REPORT – Margaret Salazar, Acting Branch Manager at Swasey.**

VI UNFINISHED BUSINESS (NONE)

VII NEW BUSINESS

RESOLUTION 12090: HOLIDAY SCHEDULE FOR - 2013

Resolved, That the Board does hereby approve the 2013 Holiday Schedule, as presented.

S/D/V

RESOLUTION 12091: Authorization to Declare Items for Surplus – Approval

Resolved, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 12092: Authorization to Consign Items for Sale or Recycling - Approval

Resolved, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

RESOLUTION 12093: **Request approval to contract with Technical Furniture Systems, Inc. to build and install shelving at the Wheelock Branch. This will be a capital item funded from General Fund Cost Center 606000 Facilities at $31,601.70 - APPROVAL**

Resolved, That the Board does hereby approve and authorize to contract with Technical Furniture Systems, Inc. to build and install shelving at Wheelock. This will be a capital item funded from general fund cost center 606000 Facilities $31,601.70.

S/D/V

RESOLUTION 12095- Request approval to purchase 205 Dell computers, keyboards, and mice at a cost of $139,010.17. - APPROVAL

Resolved, That the Board does hereby approve and authorize to purchase 205 Dell computers, keyboards, and mice at a cost of $139,010.17.

S/D/V

RESOLUTION 12094: DONATION – ACCEPTANCE – Lucille Madson

NOW, therefore, be it resolved, by the Board of Trustees of the Tacoma Public Library that the Board does hereby accept the generous donation from Lucille Madson of $60.00 to the Kobetich Branch Library for the purchase of books. The money will go into the 1200 Trust Fund, Cost Center 850200 per the donor's request.

S/D/V

VIII DIRECTOR'S REPORT

IX TRUSTEES' REPORT

X EXECUTIVE SESSION – Cathy Journey, Training and Development Manager

The content of the Library Director's quarterly evaluation is discussed.

XI ADJOURNMENT