tacoma public library
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BOARD OF TRUSTEES:

Julio Quan, President
Lillian Hunter, Vice President
John R. (Jack) Connelly, Jr., Trustee
Wayne Williams, Trustee
John Wallace, Trustee

AGENDA
April 24, 2013

Swasey Branch – 7001 6th Ave. - Tacoma

AGENDA

I CALL TO ORDER

II APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the March 13, 2013 Board Meeting.

S/D/V

III CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Report for March 2013

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented

2. HR Report for March 2013
3. Circulation Summary for March 2013

S/D/V

PAYMENT OF BILLS
RESOLUTION 13025: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 13026: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the March 2013 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

S/D/V

IV PUBLIC COMMENTS

V PRESENTATIONS

1. MOORE – Director Susan Odencrantz
2. STRATEGIC PLAN – UPDATE – Director Susan Odencrantz

VI UNFINISHED BUSINESS (NONE)

VII NEW BUSINESS

RESOLUTION 13027: Authorization to Declare Items for Surplus – Approval

RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 13028: Authorization to Consign Items for Sale or Recycling - Approval

RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

RESOLUTION 13029: Request approval to have Ecolights Northwest, LLC decommission information technology equipment (computers) as presented in compliance with Federal regulations -- APPROVAL

RESOLVED, That the Board of Trustees of the Tacoma Public Library does hereby authorize the Library Director, or her designee, to have Ecolights Northwest, LLC decommission information technology equipment (computers) as presented in compliance with Federal regulations.

S/D/V

RESOLUTION 13030: Request Approval for the Contract Extension with WEST COAST INDUSTRIES for CARPET CLEANING SERVICES under TPL Specification #100401 at our seven Tacoma Public Library branches and the Main library for the third additional period May 1, 2013 through April 30, 2014 at a cost of $21,238.56 - APPROVAL

RESOLVED, That the Board does hereby approve and authorize the contract extension with West Coast Industries for carpet cleaning services under TPL specification #100401 at our seven Tacoma Public Library branches and the Main library for the third additional period May 1, 2013 through April 30, 2014 at a cost of $21,238.56 as presented.

S/D/V

RESOLUTION 13031: Request to change the location for the Board of Trustees meeting on Wednesday, May 15, 2013 from Main to Moore.

RESOLVED, That the Board does hereby approve changing the location to Moore for the May 15, 2013 Board of Trustees meeting.

S/D/V

RESOLUTION 13032: DONATION – ACCEPTANCE –

NOW, therefore, be it resolved, by the Board of Trustees of the Tacoma Public Library that the Board does hereby accept the generous donation from Lawrence J. and Jean Y. Sun Shaw of $200 in memory of Adele C. Durkin for the purchase of books.

S/D/V

VIII DIRECTOR'S REPORT

IX TRUSTEES' REPORT

X ADJOURNMENT