tacoma public library
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BOARD OF TRUSTEES:

Julio Quan, President
Lillian Hunter, Vice President
John R. (Jack) Connelly, Jr., Trustee
Wayne Williams, Trustee
John Wallace, Trustee

AGENDA
August 21, 2013

South Tacoma- 3411 S. 56th Street - Tacoma

AGENDA

I CALL TO ORDER

II APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the July 17, 2013 Board Meeting.
S/D/V

III CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Report for July 2013

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented

2. HR Report for July 2013 including the Training Report for June and July 2013
3. Circulation Summary for July 2013

S/D/V

PAYMENT OF BILLS
RESOLUTION 13056: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board. S/D/V

RESOLUTION 13057: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the July 2013 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.
S/D/V

IV PUBLIC COMMENTS

V UNFINISHED BUSINESS (NONE)

VI NEW BUSINESS

RESOLUTION 13058: Authorization to Declare Items for Surplus – Approval

RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 13059: Authorization to Consign Items for Sale or Recycling - Approval

RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

RESOLUTION 13060: Authorization to close all Tacoma public libraries on Thursday, November 14, 2013 from 9 a.m.-1:30 p.m. for a half day benefits fair and staff awards. (All libraries will be open from 1:30 p.m.-6 p.m. on November 14, 2013.)

RESOLVED, That the Board authorizes the closure of all Tacoma public libraries from 9 a.m.-1:30 p.m. for a half day staff training on Thursday, November 14, 2013.

S/D/V

RESOLUTION 13061: Request to accept the final distribution of $48,961.85 from the "1990 Berger Trust" and its deposit into Cost Center 850400 (within Fund 1200).

RESOLVED, That the Board accepts the final distribution of $48,961.85 from the "1990 Berger Trust" and its deposit into Cost Center 850400.

S/D/V

RESOLUTION 13062: Request approval to contract with Saxon Painting LLC to paint the inside of the Moore Branch for $25,357.82 including state and local taxes.

RESOLVED, That the Board authorizes the Tacoma Public Library to contract with Saxon Painting LLC to paint the inside of Moore for $25,357.82.

S/D/V

RESOLUTION 13065: Request approval to contract with Hultz BHU Engineers, Inc. to oversee the HVAC and electrical work on the Moore Branch at a cost not to exceed $25,000.

RESOLVED, That the Board authorizes the Tacoma Public Library to contract with Hultz BHU Engineers, Inc. to oversee the HVAC and electrical work on the Moore Branch at a cost not to exceed $25,000.

S/D/V

RESOLUTION 13063: DONATION – ACCEPTANCE –

NOW, therefore, be it resolved, by the Board of Trustees of the Tacoma Public Library that the Board does hereby accept the generous donation of $50 from Clayna Robertson.

S/D/V

RESOLUTION 13064: DONATION – ACCEPTANCE –

NOW, therefore, be it resolved, by the Board of Trustees of the Tacoma Public Library that the Board does hereby accept the generous donation of $1,000 from Charlene Haglund to purchase Children's Materials. The money will go into the 1200 DONAT Fund.

S/D/V

VII PRESENTATION

STRATEGIC PLAN – UPDATE – Director Susan Odencrantz

VIII DIRECTOR'S REPORT

IX TRUSTEES' REPORT

X EXECUTIVE SESSION (1)

Mike Brock, Labor Negotiator – Information to the Board on negotiating

XI EXECUTIVE SESSION (2) Cathy Journey, Training and Development Manager– Director's Evaluation

XII ADJOURNMENT