tacoma public library
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BOARD OF TRUSTEES:

Julio Quan, President
Lillian Hunter, Vice President
John R. (Jack) Connelly, Jr., Trustee
Wayne Williams, Trustee
John Wallace, Trustee

AGENDA
Oct. 16, 2013

Swasey -7001 6th Ave. - Tacoma

AGENDA

I CALL TO ORDER

II APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the September 18, 2013 Board Meeting.

S/D/V

III CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Report for September 2013

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented

2. HR Report for September 2013 including the Training Report for June and July 2013
3. Circulation Summary for September 2013

S/D/V

PAYMENT OF BILLS
RESOLUTION 13080: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 13081: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the September 2013 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

S/D/V

IV PUBLIC COMMENTS

V UNFINISHED BUSINESS (NONE)

VI NEW BUSINESS

RESOLUTION 13082: Authorization to Declare Items for Surplus – Approval

RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 13083: Authorization to Consign Items for Sale or Recycling - Approval

RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

RESOLUTION 13084: That the Board will meet in the Board Room at the Main Library on Saturday, October 19, 2013 from 9-noon for the purpose of evaluating the strategic plan.

RESOLVED, That the Board will meet in the Board Room at the Main Library on Saturday, October 19, 2013 from 9-noon for the purpose of evaluating the strategic plan.

S/D/V

RESOLUTION 13085: Authorization to Contract with Technical Furniture Systems, Inc. to build and install shelving at the Moore Branch for an estimated cost of $24,024.08 including sales tax. (This will be funded from the general fund cost center 606000 Facilities.)

RESOLVED, That the Board authorizes Technical Furniture Systems, Inc. to build and install shelving at the Moore Branch for $24,024.08 including tax.

S/D/V

RESOLUTION 13086: Authorization to Contract with Paul's Custom Cabinets to build an ADA compliant circulation desk at the Moore Branch for an estimated cost of $22,995 including sales tax; not to exceed $24,000. (This will be funded from the Virginia Helen Marshall Trust Fund, cost center 850200.)

RESOLVED, That the Board authorizes Paul's Custom Cabinets to build an ADA compliant circulation desk at the Moore Branch for $22,995 including tax.

S/D/V

RESOLUTION 13087: Agreement between the Tacoma Public Library and the Local 120 AFSCME bargaining unit to waive the market survey specified in Article 20, Wages/Compensation, Section 20.6 Wages, paragraph 4 of the 2011-2014 collective bargaining agreement and substitute a wage adjustment based on 100% of the Seattle-Tacoma-Bremerton CPI-W June 2012 to June 2013 index with a minimum of 1.5% and a maximum of 4% to be effective January 1, 2014, and a one-time lump sum payment equal to .5% of their 2013 annual base wage defined as all hours worked during 2013 exclusive of overtime and longevity.

RESOLVED, That the Board authorizes the Agreement between the Tacoma Public Library and the Local 120 AFSCME to waive the market survey and substitute a wage adjustment based on CPI-W June 2012 to June 2013 index with a minimum of 1.5% and a maximum of 4% to be effective January 1, 2014, and a one-time lump sum payment equal to .5% of their 2013 annual base wage defined as all hours worked during 2013 exclusive of overtime and longevity.

S/D/V

RESOLUTION 13088: Agreement between the Tacoma Public Library and the Teamsters Local 117 bargaining unit to waive the market survey specified in Article 12, Salaries/Wages, Section 12.01 C, of the 2011-2014 collective bargaining agreement and substitute a wage adjustment based on 100% of the Seattle-Tacoma-Bremerton CPI-W June 2012 to June 2013 index with a minimum of 1.5% and a maximum of 4% to be effective January 1, 2014, and a one-time lump sum payment equal to .5% of their 2013 annual base wage defined as all hours worked during 2013 exclusive of overtime and longevity.

RESOLVED, That the Board authorizes the Agreement between the Tacoma Public Library and the Teamsters Local 117 to waive the market survey and substitute a wage adjustment based on CPI-W June 2012 to June 2013 index with a minimum of 1.5% and a maximum of 4% to be effective January 1, 2014, and a one-time lump sum payment equal to .5% of their 2013 annual base wage defined as all hours worked during 2013 exclusive of overtime and longevity.

S/D/V

RESOLUTION 13089: DONATION – ACCEPTANCE – PHOTO

NOW, therefore, be it resolved, by the Board of Trustees of the Tacoma Public Library that the Board does hereby accept the generous donation of a photo of Ft. Lewis from Ken Arnold, U.S. Army, Retired. S/D/V

VII DIRECTOR'S REPORT

VIII TRUSTEES' REPORT

IX ADJOURNMENT